# FINANCIAL STATEMENTS WITH INDEPENDENT AUDITOR'S REPORT YEAR ENDED DECEMBER 31, 2010

George, Bowerman & Noel, P.A. Certified Public Accountants

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#### INDEPENDENT AUDITOR'S REPORT

The Honorable Mayor and City Council City of Whitewater Whitewater, Kansas

We have audited the accompanying financial statements of the City of Whitewater, Kansas, as of and for the year ended December 31, 2010, and the individual fund financial statements of the City as of and for the year ended December 31, 2010, as listed in the table of contents. These financial statements are the responsibility of the City of Whitewater's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the Kansas Municipal Audit Guide. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit also includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

As described in Note 1, the City of Whitewater, Kansas, prepares its financial statements on a prescribed basis of accounting that demonstrates compliance with the cash basis and budget laws of the State of Kansas, which is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America.

In our opinion, because of the City's policy to prepare its financial statements on the basis of accounting as discussed in the preceding paragraph, the financial statements referred to in the first paragraph do not present fairly, in conformity with accounting principles generally accepted in the United States of America, the financial position of the City of Whitewater, Kansas, as of December 31, 2010, or the results of its operations for the year then ended.

However, in our opinion, the financial statements referred to in the first paragraph present fairly, in all material respects, the cash and unencumbered cash balances of the City of Whitewater, Kansas, as of December 31, 2010, and its cash receipts, cash disbursements and expenditures compared to budget, for the year then ended on the basis of accounting described in Note 1. Also, in our opinion, the individual fund financial statements as of and for the year ended December 31, 2010, present fairly, in all material respects, the unencumbered cash balances and cash receipts and expenditures, on the basis of accounting described in Note 1.

Feorge, Bowlerman & Noel, P.A.

Wichita, Kansas June 22, 2011

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#### CITY OF WHITEWATER, KANSAS

#### SUMMARY OF CASH RECEIPTS, EXPENDITURES AND UNENCUMBERED CASH

#### For the year ended December 31, 2010

	Une	eginning ncumbered sh Balance	Car En	rior ear nceled cum- ances	]	Cash Receipts	<u>Ex</u>	penditures	Uner	Ending ncumbered n Balance	Out: Encur and A	Add standing mbrances Accounts ayable	<u>C</u>	Ending ash Balance
General Fund	\$	7,346	\$	******	\$	255,564	\$	258,013	\$	4,897	\$	3,418	\$	8,315
Special Revenue Funds: Library Special Highway Capital Equipment Reserve Capital Improvement Reserve Centennial Program		3,193 157 1,794 15,205 2,089				11,515 21,583 - - 39		12,240 21,295 - - -		2,468 445 1,794 15,205 2,128		<u>-</u>  		2,468 445 1,794 15,205 2,128
Debt Service Funds: Bond and Interest		34,420		*****		444		AAAA		34,864		_		34,864
Capital Project Funds: Whitewater Lakes Improvement Whitewater Lakes Debt Service Whitewater Lakes Cost of Issuar	ıce	113,098 433 4,782		<u>-</u>		258,787 - -		370,748 - 4,782		1,137 433 —				1,137 433 -
Enterprise Funds: Waterworks System Sewage Treatment Refuse Water Improvement Reserve Sewer Improvement Reserve		10,569 12,295 1,391 28,019 17,913				141,346 114,735 32,853 10,000 10,000		144,162 121,800 32,238 - 4,000	***************************************	7,753 5,230 2,006 38,019 23,913		5,884 165 21		13,637 5,395 2,027 38,019 23,913
Total Primary Government (excluding agency funds)	*********	252,704	***************************************		********	856,866	***************************************	971,798	************************************	137,772		12,008		149,780
Component Units: Whitewater Public Library Whitewater Park Board Whitewater Cemetery Board		22,590 4,746 29,318			_	49,967 17,676 7,965	_	54,131 15,331 2,941		18,426 7,091 34,342	************		_	18,426 7,091 34,342
Total component units  Total Reporting Entity (excluding agency funds)	<u>\$</u>	56,654 309,358	\$		<u>\$</u>	75,608 932,474	<u>\$</u>	72,403 1,044,201	<u>\$</u>	59.859 197.631	\$	12,008	<u>\$</u>	59,859 209,639

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#### CITY OF WHITEWATER, KANSAS

#### SUMMARY OF CASH RECEIPTS, EXPENDITURES AND UNENCUMBERED CASH

#### For the year ended December 31, 2010

Composition of cash:	
Bank of Whitewater, Whitewater, Kansas:	
General checking now account	\$ 102,408
Certificate of deposit	50,000
Checking account – Centennial Program	163
Cretificate of deposit – Centennial Program	395
Certificate of deposit – Centennial Program  Certificate of deposit – Centennial Program	918
	656
Certificate of deposit – Centennial Program	000
Total Bank of Whitewater - Total primary government	154,540
Less Agency Funds	(4,760)
Total Primary Government (excluding agency funds)	149,780
Component Units:	
Whitewater Public Library:	
Bank of Whitewater, Whitewater, Kansas:	
Checking account – General Fund	2,802
Checking account – Special Fund	4,696
Savings account	6,629
Certificate of deposit	4,299
Total Whitewater Public Library	18.426
Whitewater Park Board:	
Bank of Whitewater, Whitewater, Kansas:	
Checking account	7,091
Whitewater Cemetery Board:	
Bank of Whitewater, Whitewater, Kansas:	
Checking account	345
Savings account	4,932
Certificate of deposit	4,900
Certificate of deposit	16,065
Certificate of deposit	8,100
Total Whitewater Cemetery Board	34,342
Total Reporting Entity (excluding agency funds)	<u>\$ 209,639</u>

### SUMMARY OF EXPENDITURES - ACTUAL AND BUDGET (BUDGETED FUNDS ONLY)

#### For the year ended December 31, 2010

	Certified <u>Budget</u>	Adjustment for Qualifying <u>Budget Credits</u>	Total Budget for Comparison	Expenditures Chargeable to Current Year	Variance - Favorable (Unfavorable)
General Fund	\$ 285,287	\$ (3,336)	\$ 281,951	\$ 258,013	\$ 23,938
Special Revenue Funds: Library Special Highway	12,240 21,480	 	12,240 21,480	12,240 21,295	_ 185
Debt Service Fund: Bond and Interest	34,770	4000	34,770	_	34,770
Enterprise Funds: Waterworks System Sewage Treatment Refuse	163,713 133,177 39,350	<del>-</del> -	163,713 133,177 39,350	144,162 121,800 32,238	19,551 11,377 7,112

The accompanying notes are an integral part of the financial statements.

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#### GENERAL FUND

## STATEMENT OF CASH RECEIPTS, EXPENDITURES AND CHANGES IN UNENCUMBERED CASH BALANCES – ACTUAL AND BUDGET

	Year ended December 31,						
			2010	Viene			
	2009			Variance favorable			
	Actual	Actual	Budget	(unfavorable)			
	Actual	Actual	Duuget	(unita voi abie)			
Cash receipts:							
Taxes	\$ 188,052	\$186,423	\$ 189,581	\$ (3,158)			
Intergovernmental	157	·	- source				
Licenses and permits	31,982	31,398	36,950	(5,552)			
Charges for services	2,345	4,504	6,300	(1,796)			
Fines and forfeitures	428	255	500	(245)			
Interest	6,757	677	1,300	(623)			
Rentals	-	7,874	4,537	3,337			
Miscellaneous	3,463	900	500	400			
Car Wash Receipts	8,779	8,939	9,100	(161)			
Reimbursed expenditures	20,167	14,594	<u>8,900</u>	5,694			
Total cash receipts	262,130	255,564	\$ 257,668	<u>\$ (2,104)</u>			
Expenditures:							
General department:							
Personal services	51,670	50,141	\$ 26,000	\$ (24,141)			
Contractual services	45,110	51,979	48,000	(3,979)			
Commodities	26,141	15,933	27,000	11,067			
Capital outlay	26	*	5,000	5,000			
Debt service	<u>14,950</u>	***************************************					
Total general department	137,897	118,053	106,000	(12,053)			
Employee benefits	18,259	20,285	27,550	7,265			
Appropriation to Cemetery Board	6,000	6.000	6,000				
Total general government	<u>162,156</u>	144,338	139,550	(4,788)			
Law enforcement and emergency							
medical service department:							
Contractual services	<u>30,923</u>	30,066	30,831	<u>765</u>			
Highways and streets:							
Street department:							
Personal services	<del></del>	*****	12,000	12,000			
Contractual services	33,629	24,761	5,000	(19,761)			
Commodities	729	890	6,000	5,110			
Capital outlay		_	4,000	4,000			
Debt service		4,983	4,983	- ,			
Total street department	24 250	30 624	21 002	1 240			
rotar street department	<u>34,358</u>	30,634	31,983	1,349			

#### **GENERAL FUND**

## STATEMENT OF CASH RECEIPTS, EXPENDITURES AND CHANGES IN UNENCUMBERED CASH BALANCES – ACTUAL AND BUDGET (continued)

	Year ended December 31,						
		***************************************	2010				
	2009 <u>Actual</u>	Actual	Budget	Variance favorable (unfavorable)			
Street lighting department: Contractual services	\$ 6,905	\$ 7,066	\$ 7.000	<u>\$ (66)</u>			
Car wash department: Personal services Contractual services Commodities Capital outlay	2,558 5,804 2,756	2,311 3,005 2,508	7,100 3,500 3,800 500	4,789 495 1,292 500			
Total car wash department	11,118	7,824	14,900	7,076			
Total highways and streets	<u>52,381</u>	<u>45,524</u>	53,883	8,359			
Culture and recreation:  Library Board expenditures  Library Board appropriations  Park Board expenditures  Park Board appropriations  (reimbursed)	1,810 27,603 - 7,160	1,759 24,849 9,977	1,980 24,628 - 1,500	221 (221) (9,977)			
Total culture and recreation	36.576	38,085	28,108	(9,977)			
Nondepartmental: Transfers to other funds	5,000		32,915	32,915			
Total expenditures	287,033	258,013	<u>\$ 285,287</u>	<u>\$ 27,274</u>			
Expenditures over cash receipts Unencumbered cash balance, beginning of year	(24,903) 32,249	(2,449) <u>7,346</u>	<u>\$ 27,619</u>	<u>\$ (20,273)</u>			
Unencumbered cash balance, end of year	<u>\$ 7,346</u>	<u>\$ 4,897</u>					

#### LIBRARY FUND

## STATEMENT OF CASH RECEIPTS, EXPENDITURES AND CHANGES IN UNENCUMBERED CASH BALANCES – ACTUAL AND BUDGET

	Year ended December 31, 2010					
	2009 <u>Actual</u>	Actual	Budget	Variance favorable (unfavorable)		
Cash receipts: Taxes	<u>\$ 11,629</u>	<u>\$11.515</u>	<u>\$11,615</u>	<u>\$ (100</u> )		
Expenditures: Appropriation to Library Board	9,435	12,240	<u>\$12,240</u>	\$		
Cash receipts over (under) expenditures	2,194	(725)				
Unencumbered cash balance, beginning of year	999	3,193	<u>\$ 625</u>	<u>\$ 2.568</u>		
Unencumbered cash balance, end of year	\$ 3,193	<u>\$ 2,468</u>				

#### SPECIAL HIGHWAY FUND

## STATEMENT OF CASH RECEIPTS, EXPENDITURES AND CHANGES IN UNENCUMBERED CASH BALANCES – ACTUAL AND BUDGET

	·	Year ended December 31, 2010				
	2009 Actual	Actual	Budget	Variance favorable (unfavorable)		
Cash receipts: Motor fuels tax	\$ 19.992	\$ 21,583	<u>\$ 21,480</u>	<u>\$ 103</u>		
Expenditures: Personal services Contractual services Commodities Transfers out	19,835 	21,295	\$ 13,000 1,000 1,000 6,480	\$ 13,000 (20,295) 1,000 6,480		
Total expenditures	<u>19,835</u>	21,295	<u>\$ 21,480</u>	<u>\$ 185</u>		
Cash receipts over expenditures Unencumbered cash balance, beginning of year	157	288 157	\$	<u>\$ 157</u>		
Unencumbered cash balance, end of year	<u>\$ 157</u>	<u>\$ 445</u>				

#### CAPITAL EQUIPMENT RESERVE FUND

## STATEMENT OF CASH RECEIPTS, EXPENDITURES AND CHANGES IN UNENCUMBERED CASH BALANCES

	Year ended D 2010	<u>December 31,</u> 2009
Cash receipts: Transfers in	\$ -	\$ -
Expenditures: Capital outlay	WHOSE S	Name of the State
Cash receipts over expenditures Unencumbered cash balance, beginning of year		
Unencumbered cash balance, end of year	<u>\$ 1,794</u>	<u>\$ 1,794</u>

#### CAPITAL IMPROVEMENT RESERVE FUND

## STATEMENT OF CASH RECEIPTS, EXPENDITURES AND CHANGES IN UNENCUMBERED CASH BALANCES

	<u>Year</u> (2010	ended Decer <u>0</u>	<u>nber 31,</u> 2009
Cash receipts: Transfers in	\$ -	- \$	6,600
Expenditures: Capital outlays	- bahasharan karan kar	<del>_</del>	
Cash receipts over expenditures Unencumbered cash balance, beginning of year	15.2		6,600 8,605
Unencumbered cash balance, end of year	\$ 15,2	<u>05</u> <u>\$</u>	<u>15,205</u>

#### CENTENNIAL PROGRAM FUND

## STATEMENT OF CASH RECEIPTS, EXPENDITURES AND CHANGES IN UNENCUMBERED CASH BALANCES

	Year ended I 2010	ecember 31, 2009		
Cash receipts: Interest	\$ 39	\$ 87		
Expenditures: Capital outlays				
Cash receipts over expenditures Unencumbered cash balance, beginning of year	39 2,089	87 		
Unencumbered cash balance, end of year	\$ 2,128	<u>\$ 2,089</u>		

#### **DEBT SERVICE FUND**

## STATEMENT OF CASH RECEIPTS, EXPENDITURES AND CHANGES IN UNENCUMBERED CASH BALANCES – ACTUAL AND BUDGET

		Year ended December 31, 2010						
	2009 <u>Actual</u>	Actual	Budget	Variance favorable (unfavorable)				
Cash receipts: Taxes	\$ 12,039	\$ 444	<u>\$ 100</u>	<u>\$ 344</u>				
Expenditures: Principal	***************************************	***************************************	<u>\$34,770</u>	<u>\$34,770</u>				
Cash receipts over expenditures	12,039	444						
Unencumbered cash balance, beginning of year	22,381	34,420	<u>\$34,670</u>	<u>\$ (250)</u>				
Unencumbered cash balance, end of year	<u>\$ 34,420</u>	<u>\$ 34,864</u>						

#### WHITEWATER LAKES IMPROVEMENT FUND

## STATEMENT OF CASH RECEIPTS, EXPENDITURES AND CHANGES IN UNENCUMBERED CASH BALANCES

	Year ended December 31, 2010 2009			
Cash receipts: Proceeds from sale of general obligation bonds Special assessments Use of money and property	\$ 230,000 28,622 165	\$ 259,000 		
Total cash receipts	258,787	259,047		
Expenditures: Contractual services Capital outlay Debt service: Temporary note principal Temporary note interest	7,085 86,223 270,000 7,440	145,949		
Total expenditures	370,748	<u>145,949</u>		
Cash receipts over (under) expenditures Unencumbered cash balance, beginning of year	(111,961) 113,098	113,098		
Unencumbered cash balance, end of year	\$ 1,137	<u>\$ 113,098</u>		

#### WHITEWATER LAKES DEBT SERVICE FUND

## STATEMENT OF CASH RECEIPTS, EXPENDITURES AND CHANGES IN UNENCUMBERED CASH BALANCES

	Year ended D 2010			December 31, 2009		
Cash receipts: Use of money & property	\$		\$	433		
Expenditures: Contractual services			week was a standard with			
Cash receipts over expenditures Unencumbered cash balance, beginning of year	_	433		433		
Unencumbered cash balance, end of year	\$	433	<u>\$</u>	<u>433</u>		

#### WHITEWATER LAKES COST OF ISSUANCE FUND

### STATEMENT OF CASH RECEIPTS, EXPENDITURES AND CHANGES IN UNENCUMBERED CASH BALANCES

	Year ender 2010	December 31, 2009	
Cash receipts: Proceeds from sale of temporary notes	\$ -	\$11,000	
Expenditures: Contractual services	4,782	6.218	
Cash receipts over (under) expenditures Unencumbered cash balance, beginning of year	(4,782) 4,782	4,782	
Unencumbered cash balance, end of year	<u>\$                                     </u>	<u>\$ 4,782</u>	

#### WATERWORKS SYSTEM FUND

## STATEMENT OF CASH RECEIPTS, EXPENDITURES AND CHANGES IN UNENCUMBERED CASH BALANCES – ACTUAL AND BUDGET

	***************************************	Year ended December 31,					
		2010					
	2009 <u>Actual</u>	<u>Actual</u>	Budget	Variance favorable (unfavor- able)			
Cash receipts:							
Charges for services Use of money and property Sales tax	\$ 140,315 241 916	\$139,908 391 1,021	\$153,000 500 1,200	\$ (13,092) (109) (179)			
Miscellaneous	64	26		26			
Total cash receipts	141 536	141.346	<u>\$154,700</u>	<u>\$ (13,354</u> )			
Expenditures:		·					
Personal services	41,256	42,021	\$ 56,750	\$ 14,729			
Contractual services	17,132	16,068	20,000	3,932			
Commodities	71,375	71,090	77,000	5,910			
Sales tax remittances	71,575	71,000	1,200	1,200			
Debt service		4,983	4,983				
Transfers to reserve funds	7,000	10,000	3,780	(6.220)			
Total expenditures	136,763	144,162	<u>\$163,713</u>	<u>\$ 19,551</u>			
Cash receipts over (under)							
expenditures	4,773	(2,816)					
Unencumbered cash balance, beginning of year	5,796	<u>10.569</u>	<u>\$ 9,013</u>	<u>\$ 1,556</u>			
Unencumbered cash balance,							
end of year	<u>\$ 10,569</u>	<u>\$ 7,753</u>					

#### SEWAGE TREATMENT FUND

## STATEMENT OF CASH RECEIPTS, EXPENDITURES AND CHANGES IN UNENCUMBERED CASH BALANCES – ACTUAL AND BUDGET

	Year ended December 31, 2010					
	2009 <u>Actual</u>	Actual	Budget	Variance favorable (unfavor- able)		
Cash receipts: Charges for services Miscellaneous	\$116,354 	\$112,846 	\$ 124,500 ———	\$ (11,654) 1,889		
Total cash receipts	118,104	_114,735	<u>\$ 124,500</u>	<u>\$ (9,765</u> )		
Expenditures: Personal services Contractual services Commodities Capital outlay Debt service Transfers to reserve funds  Total expenditures	40,413 17,529 2,613 50,877 10,000	41,504 17,019 1,411 - 51,866 	\$ 41,500 24,077 3,000 3,000 56,000 5,600 \$ 133,177	\$ (4) 7,058 1,589 3,000 4,134 (4,400) \$ 11,377		
Expenditures over cash receipts Unencumbered cash balance, beginning of year	(3,328) 15,623	(7,065) 12,295	<u>\$ 8,677</u>	\$ 3,618		
Unencumbered cash balance, end of year	<u>\$ 12,295</u>	\$ 5,230				

## CITY OF WHITEWATER, KANSAS REFUSE FUND

## STATEMENT OF CASH RECEIPTS, EXPENDITURES AND CHANGES IN UNENCUMBERED CASH BALANCES – ACTUAL AND BUDGET

	Year ended December 31, 2010					
	2009 <u>Actual</u>	Actual	Budget	Variance favorable (unfavor- able)		
Cash receipts: Charges for services	\$ 32,935	\$ 32,853	\$38,000	<u>\$ (5,147</u> )		
Expenditures: Contractual services Commodities Transfers out	28,430 1,514 1,600	31,638 600 —	\$34,500 300 4,550	\$ 2,862 (300) 4,550		
Total expenditures	31.544	32,238	<u>\$39,350</u>	<u>\$ 7,112</u>		
Cash receipts over expenditures Unencumbered cash balance, beginning of year	1,391	615 	<u>\$ 1,350</u>	<u>\$ 41</u>		
Unencumbered cash balance, end of year	<u>\$ 1,391</u>	<u>\$ 2,006</u>				

#### WATER IMPROVEMENT RESERVE FUND

## STATEMENT OF CASH RECEIPTS, EXPENDITURES AND CHANGES IN UNENCUMBERED CASH BALANCES

	Year ended 2010	
Cash receipts: Transfers in	\$ 10,000	\$ 7,000
Expenditures: Contractual services		
Cash receipts over expenditures Unencumbered cash balance, beginning of year	10,000 <u>28,019</u>	7,000 21,019
Unencumbered cash balance, end of year	<u>\$ 38,019</u>	<u>\$ 28,019</u>

#### SEWER IMPROVEMENT RESERVE FUND

## STATEMENT OF CASH RECEIPTS, EXPENDITURES AND CHANGES IN UNENCUMBERED CASH BALANCES

	<u>Year ended D</u> 2010	<u>December 31,</u> 2009
Cash receipts: Transfers in	\$ 10,000	\$ 10,000
Expenditures: Debt service	4,000	***************************************
Cash receipts over expenditures Unencumbered cash balance, beginning of year	6,000 	10,000 
Unencumbered cash balance, end of year	<u>\$ 23,913</u>	<u>\$17,913</u>

## STATEMENT OF CASH RECEIPTS AND DISBURSEMENTS – ALL AGENCY FUNDS

#### Year ended December 31, 2010

	Beginning Cash Balance			Ending Cash Balance	
	January 1, 	Cash <u>Receipts</u>	Cash <u>Disbursements</u>	December 31, 2010	
Payroll Withholding Fund	<u>\$ 4,148</u>	<u>\$ 34,776</u>	<u>\$ 34,164</u>	<u>\$ 4,760</u>	

#### NOTES TO FINANCIAL STATEMENTS

December 31, 2010

#### 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

#### Reporting entity

The City operates under a Mayor-Council form of government consisting of a Mayor and five council persons and provides services to its citizens in the areas of highways and streets, water, sewer and refuse utilities, public improvement, public safety, planning and zoning, recreation and general administrative services.

These financial statements present the City of Whitewater, Kansas, (the primary government) and its component units. A primary government is a legal entity or body politic and includes all funds, organizations, institutions, agencies, departments and offices that are not legally separate. Such legally separate entities are referred to as component units. The component units discussed in the following paragraphs are included in the City's reporting entity because the primary government is considered financially accountable or the economic resources received and held by the separate organization is entirely for the direct benefit of the primary government.

A five-member board appointed by the Mayor with approval by the City Council governs the Whitewater Park Board. The Whitewater Park Board is reported as if it were part of the primary government because its sole purpose is to administer recreation programs for the City. The primary funding for the Whitewater Park Board is provided through appropriations from the City's General Fund and from user fees.

The Whitewater Cemetery Board is governed by a seven-member board appointed by the Mayor with approval by the City Council. The Whitewater Cemetery Board is reported as if it were part of the primary government because its sole purpose is to maintain the Whitewater Cemetery. The primary funding for the Whitewater Cemetery Board is provided through appropriations from the City's General Fund and from the sale of lots.

A seven-member board appointed by the Mayor with approval by the City Council governs the Whitewater Public Library Board. The Whitewater Public Library Board operates the public library in the City. The Library Board may not purchase or lease a site or erect a building for use of the library without the approval of the City Council. The Library Board taxes are levied under the taxing authority of the City and are included as part of the City's total tax levy. These taxes are accounted for in the Library special revenue fund of the City. The Library Board also receives funding through state assistance programs and donations.

The City's component units do not issue separate financial statements.

#### **Description of funds**

The accounts of the City are organized and operated on the basis of funds, each of which is defined as an accounting entity with a self-balancing set of accounts established for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions or limitations.

#### 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

In accordance with state statutes, several different types of funds and account groups are used to record the City's financial transactions. For financial reporting, they have been grouped and are presented in this report as follows:

#### Governmental fund types

General fund – The general fund is used to account for all financial resources except those required to be accounted for in another fund.

Special revenue funds – Special revenue funds are used to account for the proceeds of specific revenue sources that are restricted by law or administrative action to expenditure for specified purposes.

Debt service fund – The debt service fund is used to account for the accumulation of resources for, and the payment of, interest and principal on general long-term debt, including special assessments, which are general obligations of the City.

#### **Proprietary fund types**

Enterprise funds – Enterprise funds are used to account for operations where it is the stated intent that costs of providing that service to the general public on a continuing basis be financed or recovered primarily through user charges.

#### Fiduciary fund types

Agency funds – Agency funds are used to account for assets held by the City as an agent for individuals, private organizations and other governmental units. Agency funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations.

#### **Basis of accounting**

The financial statements are presented on the statutory basis of accounting. The statutory basis is a basis of accounting which demonstrates compliance with the cash basis and budget laws of Kansas. Cash receipts are recognized when the cash balance of a fund is increased. For an interfund transaction, a cash receipt is recorded in the fund receiving cash from another fund. Cash disbursements are recognized when the cash balance of a fund is decreased. For an interfund transaction, a cash disbursement is recorded in the fund from which the cash is transferred. Expenditures include disbursements, accounts payable and encumbrances. Encumbrances are commitments related to unperformed (executory) contracts for goods and services, and are usually evidenced by a purchase order or written contract.

The City has approved a resolution that is in compliance with K.S.A. 75-1120a(c), waiving the requirement for application of generally accepted accounting principles (GAAP) and allowing the municipality to use the statutory basis of accounting.

Basis of accounting refers to when revenues and expenditures or expenses are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied.

#### Departure from generally accepted accounting principles

The basis of accounting described above results in a financial statement presentation, which shows cash receipts, cash disbursements, cash and unencumbered cash balances and

#### 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

expenditures compared to budget. Balance sheets that would have shown noncash assets such as receivables, inventories and prepaid expense and liabilities such as deferred revenue and matured principal and interest payable and reservations of the fund balance are not presented. Under accounting principles generally accepted in the United States of America, encumbrances are only recognized as a reservation of fund balance; encumbrances outstanding at year-end do not constitute expenditures or liabilities. Consequently, the expenditures as reported do not present the cost of goods and services received during the fiscal year in accordance with generally accepted accounting principles. Capital assets that account for land, buildings, infrastructure and equipment owned by the municipality are not presented in the financial statements. Also, general long-term debt such as general obligation bonds, temporary notes and compensated absences are not presented in the financial statements.

#### **Budgetary principles**

The City is required by state statute to legally adopt annual operating budgets for the general fund, special revenue funds (unless exempted by specific statute), debt service fund and enterprise funds. A legal operating budget is not required for the Capital Equipment Reserve, Capital Improvement Reserve, Centennial Program, Whitewater Lakes Improvement Project, Whitewater Lakes Debt Service, Whitewater Lakes Cost of Issuance, Whitewater Public Library, Whitewater Park Board and Whitewater Cemetery funds. The statutes provide for the following sequence and timetable in the adoption of the legal annual operating budget:

- 1. Preparation of the budget for the succeeding calendar year on or before August 1st.
- 2. Publication in local newspaper of the proposed budget and notice of public hearing on the budget on or before August 5th.
- 3. Public hearing on or before August 15th, but at least ten days after publication of notice of hearing.
- 4. Adoption of the final budget on or before August 25th.

The statutes allow for the governing body to increase the originally adopted budget for previously unbudgeted increases in revenue other than ad valorem property taxes. This process requires a notice of public hearing to amend the budget to be published in the local newspaper. At least ten days after publication the hearing may be held and the governing body may amend the budget at that time. The budgeted amounts in the budgetary basis financial statements represent the original amounts as adopted by the governing body.

Kansas statutes permit transferring budgeted amounts between line items within an individual fund. However, such statutes prohibit expenditures in excess of the total amount of the adopted budget of expenditures of individual funds.

All legal annual operating budgets are prepared using the modified accrual basis of accounting, modified further by the encumbrance method of accounting. For budgetary purposes, encumbrances of the budgeted governmental fund types, representing purchase orders, contracts and other commitments, are reported as a charge to the current year budget. All unencumbered appropriations lapse at the end of the year, except for capital project fund appropriations, which are carried forward until such time as the project is completed or terminated.

#### 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

Controls over spending in funds which are not subject to legal budgets are maintained by other statutes or by the use of internal spending limits established by management.

#### Cash and short-term investments

Cash and short-term investments include amounts in money market accounts and certificates of deposit. Cash deposits are reported at a carrying amount that approximates fair value. Interest income is credited to the Whitewater Lakes Improvement Fund and Waterworks Utility Fund based on their average monthly balances and the Centennial Program fund based on specific investments of that fund. All other interest earnings are credited to the General fund.

#### Compensated absences

The City's policies regarding vacation permits one week vacation, forty hours pay at the employee's regular base pay rate, after completing one year of continuous service and two weeks vacation after completing two years of continuous service. There is no policy as to the maximum accumulation of such amounts. Full-time employees earn one working day of sick leave for each full month of service up to ten days per year. Sick leave is allowed to accumulate up to a maximum of ninety days. Policies require the cancellation of accumulated sick pay on date of employment termination.

#### Pension plan

All full-time employees are members of the State of Kansas Public Employees' Retirement System (KPERS), which is a cost sharing multi-employer statewide pension plan. The City's policy is to fund all pension costs as accrued; such costs to be funded are determined annually by the system's actuary.

#### Concentration of credit risk

The City routinely grants credit to utility customers, in accordance with applicable utility rate ordinances, all of which are located within the environs of the City. This credit is collateralized with security deposits from slow paying customers.

#### Risk management

The City is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The City carries commercial insurance for all risks of loss. Settled claims resulting from these risks have not exceeded commercial insurance coverage in any of the past three years.

#### 2. DEPOSITS AND INVESTMENTS

#### **Deposits and investments**

K.S.A. 9-1401 establishes the depositories which may be used by the City. The statute requires banks eligible to hold City funds have a main or branch bank in the county in which the City is located, or in an adjoining county if such institution has been designated as an official depository, and the banks provide an acceptable rate of return on funds. In addition, K.S.A. 9-1402 requires the banks to pledge securities for deposits in excess of Federal Depository Insurance Corporation (FDIC) coverage. The City has no other policies that would further limit interest rate risk.

#### 2. DEPOSITS AND INVESTMENTS (continued)

K.S.A. 12-1675 limits the City's investment of idle funds to time deposits, open accounts, and certificates of deposit with allowable financial institutions; U.S. government securities: temporary notes; no-fund warrants; repurchase agreements; and the Kansas Municipal Investment Pool. The City has no investment policy that would further limit its investment choices.

#### Concentration of credit risk

State statutes place no limit on the amount the City may invest in any one issuer as long as the investments are adequately secured under K.S.A. 9-1402 and 9-1405. All of the City's deposits are with the Bank of Whitewater.

#### Custodial credit risk – deposits

Custodial credit risk is the risk that in the event of a bank failure, the City's deposits may not be returned to it. State statutes require the City's deposits in financial institutions to be entirely covered by federal depository insurance or by collateral held under a joint custody receipt issued by a bank within the State of Kansas, the Federal Reserve Bank of Kansas City, or the Federal Home Loan Bank of Topeka, Kansas.

At December 31, 2010, the City's carrying amount of deposits was \$154,540 and the bank balances were \$154,223. The bank balances were held by one bank resulting in a concentration of credit risk. The bank balances were entirely covered by FDIC insurance at December 31, 2010. In addition, the City had collateral securities held by the pledging financial institution's agents in the City's name for which the fair value of the pledged securities held by the custodial bank was \$229,657 at December 31, 2010.

The City's component units' cash and investments at December 31, 2010 consisted of checking, savings and certificate of deposit accounts. At year-end, the carrying amount of the City's component units' deposits were \$59,859 and the bank balances were \$62,182, which were entirely covered by federal depository insurance.

#### 3. LONG-TERM DEBT

Changes in long-term liabilities for the City for the year ended December 31, 2010, were as follows:

<u>Issue</u>	Interest <u>Rates</u>	Date of <u>Issue</u>	Amount of <u>Issue</u>	Date of Final <u>Maturity</u>	Balance Beginning of Year	Additions	Reductions/ Payments	Balance End of Year	Interest <u>Paid</u>
General Obligation Bonds, Series A 2004 General Obligation	4.50-4.50	9-22-04	\$857,200	9-22-44	\$ 813,991	\$ -	\$ 9,880	\$ 804,111	\$ 36,630
Bonds, Series B 2004 General Obligation Temporary	4.75-4.75	9-22-04	77,800	9-22-44	74,092		854	73,238	3,519
Notes, Series A 2009	2.75	9+1+09	270,000		270,000	****	270,000		7,440
Tractor/Backhoe Lease-Purchase	4.75	9-20-05	54,896	9-20-11	20,043	_	9,786	10,257	836
Pickup truck Lease-Purchase	5.64	8-20-08	15,303	9-20-11	11,790		3,714	8,076	614
Total contractual ind	lebtedness				1,189,916		294,234	895,682	49,039

#### 3. LONG-TERM DEBT (continued)

<u>Issue</u>	Interest <u>Rates</u>	Date of <u>Issue</u>	Amount of <u>Issue</u>	Date of Final <u>Maturity</u>	Balance Beginning of Year	Additions	Reductions/ Payments	Balance End <u>of Year</u>	Interest <u>Paid</u>
Compensated abser	nces				\$ 3,740	<u>\$ 4.027</u>	\$ <u>5.830</u>	\$ 1,937	<u>\$</u>
Total long-ter	m debt				<u>\$1,193,656</u>	\$ 4,027	\$ 300,064	<u>\$ 897,619</u>	\$ 49,039

#### General obligation bonds

The Series A 2004 bonds and Series B 2004 bonds were purchased by the United States Department of Agriculture – Rural Development pursuant to a loan agreement with the City to provide financing for the City's wastewater lagoon improvement project. The Series A 2004 bonds and Series B 2004 bonds may be called for redemption at any time at their par value plus accrued interest thereon to the redemption date.

The debt service payments for the Series A 2004 bonds and the Series B 2004 bonds will be financed through the Sewage Treatment Fund through user charges.

The annual debt service requirements for the outstanding general obligation bonds at December 31, 2010 is as follows:

		Series A 2	2004		Series B 20	104	Total General Obligation Bonds			
<u>Year</u>	Principal	Interest	Total	Principal	Interest	Total	Principal Principal	Interest	<u>Total</u>	
2011	,	\$ 36,185	\$ 46.515	\$ 895	\$ 3,479	\$ 4,374	\$ 11,225	\$ 39,664	\$ 50,889	
2012		35,720	46.423	929	3,436	4,365	11,632	39,156	50,788	
2013		35,239	46.529	983	3,392	4,375	12,273	38,631	50,904	
2014		34,730	46.535	1,030	3,345	4,375	12,835	38,075	50,910	
2015		34,199	46,543	1,080	3,297	4,377	13,424	37,496	50,920	
2016		33,644	46.458	1,123	3,245	4,368	13,937	36,889	50,826	
2017		33,067	46.559	1,186	3,192	4,378	14,678	36,259	50,937	
2018		32,460	46,567	1,243	3,136	4,379	15,350	35,596	50,946	
2019		31,825	46,576	1,303	3,077	4,380	16,054	34,902	50,956	
2020	15,337	31,161	46,498	1,357	3,015	4,372	16,694	34,176	50,870	
2021	16,124	30,471	46,595	1,431	2,950	4,381	17,555	33,421	50,976	
2022 2023 2024	16,859 17,628	29,746 28,987	46,605 46,615 46,548	1,500 1,572 1,640	2,882 2,811 2,736	4,382 4,383 4,376	18,359 19,200 19,994	32,628 31,798 30,930	50,987 50,998 50,924	
2024 2025 2026	18,354 19,270 20,149	28,194 27,368 26,501	46,548 46,638 46,650	1,727 1,810	2,736 2,658 2,576	4,385 4,386	20,997 21,959	30,026 29,077	51,023 51,036	
2027	21,069	25,594	46,663	1,897	2,490	4,387	22,966	28,084	51,050	
2028	21,961	24,646	46,607	1,982	2,400	4,382	23,943	27,046	50,989	
2029	23,032	23,658	46,690	2,084	2,306	4,390	25,116	25,964	51,080	
2030	24,083	22,621	46,704	2,184	2,207	4,391	26,267	24,828	51,095	
2031	25,182	21,537	46,719	2,289	2,103	4,392	27,471	23,640	51,111	
2032	26,274	20,404	46,678	2,394	1,995	4,389	28,668	22,399	51,067	
2033	27,529	19,222	46,751	2,515	1,881	4,396	30,044	21,103	51,147	
2034	28,785	17,983	46,768	2,636	1,762	4,398	31,421	19,745	51,166	
2035	30,099	16,688	46,787	2,763	1,636	4,399	32,862	18,324	51,186	
2036	31,429	15,333	46,762	2,892	1,505	4,397	34,321	16,838	51,159	
2037	32,906	13,919	46,825	3,036	1,368	4,404	35,942	15,287	51,229	
2038	34,407	12,438	46,845	3,182	1,224	4,406	37,589	13,662	51,251	
2039	35,977	10,890	46.867	3,335	1,072	4,407	39,312	11,962	51,274	
2040	37,593	9,271	46,864	3,493	914	4,407	41,086	10,185	51,271	
2041	39,334	7,579	46,913	3,664	748	4,412	42,998	8,327	51,325	
2042	41,128	5,809	46,937	3,840	574	4,414	44,968	6,383	51,351	
2043	43,005	3,958	46,963	4,025	392	4,417	47,030	4,350	51,380	
2044	44,961	2,023	<u>46,984</u>	<u>4,218</u>	200	<u>4,418</u>	<u>49,179</u>	2,223	51,402	
	\$ 804,111	\$783,070	\$1,587,181	<u>\$ 73,238</u>	\$ 76,004	<u>\$ 149,242</u>	<u>\$877,349</u>	<u>\$859,074</u>	<u>\$ 1,736,423</u>	

#### Capital lease obligations

During 2005, the City entered into an agreement for the purchase of a tractor/backhoe with its financial institution in the amount of \$54,896. The agreement provides for semiannual payments in the amount of \$5,311, including principal and interest, through September 2011.

#### 3. LONG-TERM DEBT (continued)

During 2008, the City entered into a lease agreement for the purchase of a pickup truck with its financial institution in the amount of \$15,303. The agreement provides for semiannual payments in the amount of \$2,164, including principal and interest, through August 2012.

These leases qualify as capital leases for accounting purposes and, accordingly, have been recorded at the present value of the minimum lease payments at the date of the lease inception. The annual requirements to amortize the capital lease obligations outstanding at December 31, 2010, including interest payments, is as follows:

	Tractor/backhoe			Pickup truck			Total		
<u>Year</u>	<u>Principal</u>	Interest	<u>Total</u>	<u>Principal</u>	Interest	Total	<u>Principal</u>	Interest	Total
2011 2012	\$10,257	\$ 365 ———	\$10,622	\$ 3,926 4,150	\$ 401 177	\$ 4,327 4,327	\$ 14,183 4,150	\$ 766 177	\$ 14,949 4,327
	<u>\$10,257</u>	<u>\$ 365</u>	\$10,622	<u>\$ 8,076</u>	<u>\$ 578</u>	<u>\$ 8,654</u>	<u>\$ 18,333</u>	<u>\$ 943</u>	<u>\$ 19,276</u>

The lease payments are allocated among the General, Special Highway, Waterworks Utility and Sewer Utility funds.

#### Temporary notes payable

Kansas statues permit the issuance of temporary notes to finance certain capital improvement projects which will be refinanced with general obligation bonds or paid through other resources available to the city. Prior to the issuance of the temporary notes, the governing body must take the necessary legal steps to authorize the issuance of general obligation bonds. Temporary notes issued may not exceed the aggregate amount of bonds authorized, are interest bearing and have a maturity date not later than four years from the date of issuance. During 2010, the City retired \$270,000 of temporary notes and there were no outstanding temporary notes at December 31, 2010.

#### 4. WATER AND SEWER REPLACEMENT RESERVES

Applicable state statutes permit the governing body to legally restrict a portion of operating revenue to be used for future replacement of the water and sewer systems. The Water Improvement Reserve Fund and Sewer Improvement Reserve Fund represent assets legally restricted for future water and sewer system replacements.

#### 5. PENSION PLAN

#### Plan description

The City participates in the Kansas Public Employees Retirement System (KPERS), a cost sharing multiple employer defined benefit pension plan as provided by K.S.A. 74-4901, et. seq. KPERS provides retirement benefits, life insurance, disability income benefits and death benefits. Kansas law establishes and amends benefit provisions. KPERS issues a publicly available financial report that includes financial statements and required supplementary information. That report may be obtained by writing to KPERS, 611 S. Kansas Avenue, Suite 100, Topeka, Kansas 66603.

#### 5. PENSION PLAN (continued)

#### **Funding policy**

K.S.A. 74-4919 establishes the KPERS member-employee contribution rate at 4% of covered salary for participants employer prior to July 1, 2009 and at 6% for new participants employed July 1, 2009 and thereafter. Member-employees' contributions are withheld by their employer and paid to KPERS according to the provisions of Section 414(h) of the Internal Revenue Code. State law provides that the employer contribution rate be determined annually based on the results of an annual actuarial valuation. KPERS is funded on an actuarial reserve basis. State law sets a limitation on annual increases in the contribution rates for KPERS employers. The employer rate established by statute for the period from January 1, 2010 to December 31, 2010 was 7.14%. Included in this rate is the contribution for the Group Death and Disability Insurance of 1.0%, which from April 1, 2010 through June 30, 2010 there was a moratorium on the collection thereof. The City's contributions to KPERS for the years ending December 31, 2010, 2009 and 2008 were \$9,277, \$8,250 and \$7,198, respectively, equal to the statutory required contributions for each year.

#### 6. CAPITAL PROJECT AUTHORIZATIONS

At December 31, 2010 capital project authorizations compared with project expenditures from inception are as follows:

	Project <u>Authorizations</u>	Expenditures Project Inception to December 31, 2010	
Whitewater Lakes Addition Project (includes the Debt Service and Cost of Issuance Funds)	\$ 421,166	\$ 257,697	

#### 7. INTERFUND TRANSFERS

Interfund transfers during 2010 were as follows:

<u>Fund</u>	Transfers <u>In</u>	Transfers Out
Waterworks System	\$ -	\$ 10,000
Sewage Treatment Water Improvement Reserve	10,000	10,000
Sewer Improvement Reserve	10,000	
Totals	<u>\$ 20,000</u>	<u>\$ 20,000</u>

#### 8. OTHER POST EMPLOYMENT BENEFITS

The City does not provide for any post employment benefits in the form of group health insurance or other insurance plans.

#### 9. CONTINGENCIES

The City is the defendant in a suit regarding claim for injuries sustained regarding a fall on a City sidewalk. Management represents that the City will vigorously defend this action and is represented by legal counsel provided by the City's insurance carrier. Management represents that any potential liability incurred by the City will not be significant to the City's financial statements.

#### 10. COMPARATIVE DATA

The amounts shown for 2009 in the accompanying financial statements are included, where practicable, only to provide for comparison with 2010 and are not intended to present all information necessary for a fair presentation in accordance with the statutory basis of presentation. Certain amounts for 2009 have been reclassified to conform to the 2010 presentation.